

# Student Accounts Office/Cashier

---

## About the Student Accounts Office/Cashier

The Cashier/Student Accounts Office provides students and staff with accurate student financial information. The office's role includes coordinating with the Financial Aid Office for bi-weekly disbursements, working with the scholarship coordinator to process scholarships, communicating with outside third-party agencies for financial payment assistance, processing GI debt repayment letters, internal collecting, PRONTO invoicing, making daily cash deposits, and processing EFT and VA check payments. The office works with Student Affairs, ASG, and clubs in monitoring cash accounts, processing fund requests, and providing financial guidance.

## Other Services

- ▶ Students may pay all fees, such as parking permits, parking citations, health service fees, and transcripts.
- ▶ Students may pick up scholarship and refund checks.
- ▶ Students can turn in 529 payment information, Tuition Assistance forms, and Worker's Compensation forms.
- ▶ The office mails IRS form 1098-T.
- ▶ The office sells and processes discounted PRONTO Bus Passes.
- ▶ The office accepts payments for Financial Aid overpayments and processes payments for holds, such as library fines and lost material fees.
- ▶ The office processes travel repayment.

The Cashier/Student Accounts Office accept cash, checks, money orders, Visa, Master Card, and Discover Card for payment. Payment for tuition and fees may be made online through the student's SURF account.

## Note for Parents or Guardians of a MiraCosta College Student

The Cashier/Student Accounts Office cannot release financial information to you unless your student has added you to their "Release of Student Information." For more information, please visit the Info for Parents webpage.

## Locations and Contact Information

- ▶ Oceanside Campus: Building 3200, Room 3202.  
Phone: 760.795.6835
- ▶ San Elijo Campus: Administration Building.  
Phone: 760.634.7762